

Mills County  
Commissioners Court Minutes  
June 20, 2024  
Workshop - 1:00 PM

This regular session of the Mills County Commissioners Court opened in due form of law at 1:00 pm at the Mills County Law Enforcement Center, 2111 Priddy Rd Goldthwaite, Texas 76844.

Present in the meeting were Judge Johnson, Commissioners Mike Wright, Robert Head, Dale Partin and Jason Williams, Deputy Clerk Shawnee Martinez, Treasurer Summer Campbell, Interim Sheriff Anthony Pool and Mills County TDEM representative Holle Ragsdale. See sign in sheet for others present.

Discussion: - Judge Johnson began the workshop introducing all speakers and individuals present. Matthew Weeks from TDEM (Texas Division of Emergency Management) gave the Public Assistance Applicant Briefing presentation. Declared Disaster date May 17, 2024 (Amended 5/23 and 6/6) with a federal cost share of 75%. Request for public assistance is due July 6, 2024, at the latest. Repair and Construction timeline for completion is 18 months, request for extension is possible. FEMA Public Assistance Program and Policy Guide was provided to all who attended. Bills of cost are to be provided by the applicants after the project is done and submitted to FEMA, reimbursement is given after. Category Z Administrative Cost (To whomever works on submitting FEMA project) time can be reimbursed up to 5%. Permanent Work (Categories C-G) Must repair, restore or replace disaster-damaged to facilities to original restoration. Donated Resources can be used to utilized to off-set the 25% funding match, must have written statements with valid signatures and photos to be accepted.

Jorge Flores with Cohn Reznick then provided intel on procurement and how it is very essential when conducting documentation to be submitted. If done incorrectly it could cause a severe setback in time for the program to be continued. Policy during Declared Disaster date is what needs to be followed during the process. FEMA requires that each establishment reaches for three bids to compete. Pre-existing contracts with provisions are encouraged to be used in documentation to show material at cost.

Environmental and Historical Preservation Requirements must align with Federal, State, Tribal or Territorial. 406 Mitigation (Permanent work ONLY) is "cost effective" hazard mitigation measures for facilities damaged by the incident.

Slides on presentation was given to all on how to get started applying for this process RPA (Request for Public Assistant) which is due by July 6, 2024. Recovery Exploratory call should be conducted within seven days of FEMA assigning a PDMG (Program Delivery Manager). After this a RSM (Recovery Scoping Meeting) will be conducted, you must identify and report all damages on the Damage inventory no later than 60 days after the RSM.

Next the Impacts and Eligibility phase begins, scoping the cost phase and ensuring project compliance and if it applies to the 406 Mitigation category. Once al evaluations are complete, the applicant will be the ones to sign off and agree to terms.

TDEM Representative David Shaw spoke with Commissioners and explained without the correct documentation it is a battle but can be done – if the time is taken and proof is shown. Worksheets may begin in precincts to track the work that has been done each day of work.

Judge Johnson gave thanks to all who showed for the presentation and for the information that was given.

Judge Johnson motioned to adjourn with a second from Commissioner Wright.

By: Shawnee Martinez  
Deputy: Shawnee Martinez  
Sonya Scott, County Clerk  
Mills County, Texas



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